

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**AUCTIONEER BOARD SCREENING PANEL
ROOM 294B, 1400 EAST WASHINGTON AVENUE, MADISON, WI
CONTACT: Dennie Petersen (608-267-5224)
TUESDAY, FEBRUARY 1, 2005
8:30 AM**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of two Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**AUCTIONEER BOARD
ROOM 294B, 1400 EAST WASHINGTON AVENUE, MADISON, WI
Contact: Jerry Lowrie (608) 261-4486
Tuesday, February 1, 2005
9:15 AM**

1. **CALL TO ORDER**
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Election of Officers for 2005
4. Appoint Board's Representatives for Screening Panel by Board Chair
5. Approval of Minutes (October 26, 2004)
6. Administrative Report
 - a. Jerry Lowrie, Bureau Director
 - i. Board Roster
 - ii. 2005 Meeting Dates
 - iii. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
 - iv. To-Do-List
 - v. Department's Budget Discussion – Deputy Secretary Sandra Rowe
 - vi. Travel Policy Discussion
7. Legislation and Administrative Rules
 - a. RL 128 – Rule Changes
 - b. 480.08(6) Requiring Auction Company Representatives to take Continuing Education
8. Education and Examinations
9. Practice
 - a. Discussions and Recommendations Relating to the Regulation of Banks that Act as Auction Clerks.
 - b. Discussions and Recommendations Relating to the Regulation of On-line Auctions.
10. Miscellaneous Information/Correspondence
11. Presentation of Proposed Stipulations by Division of Enforcement or any that may be Submitted after Mailing of Agenda
12. New Business
13. Visitors Comments
14. **CONVENE TO CLOSED SESSION** to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats.,

and 440.205, Stats., to consider individual histories and disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)

- a. Monitoring Issues or any that may be submitted after mailing of agenda
- b. Case Closings and Case Status Report or any that may be submitted after mailing of agenda.
 - i. 03 AUC 026
- c. Deliberation on Administrative Warnings or any that may be submitted after mailing of agenda.
- d. Deliberation on Stipulations or any that may be signed after mailing of the agenda.
- e. Deliberation on Administrative Warnings or Proposed Disciplinary Actions or Stipulations or any that may be signed after mailing of agenda.

15. **RECONVENE TO OPEN SESSION**

16. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate

17. Other Items as Defined by Law

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings.

18. **ADJOURNMENT**

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.